



Privacy Policy

Nopak Canada Inc is committed to respecting your privacy and protecting your personal information. This Privacy Statement explains the current information management practices on our website.

We are committed to protecting your privacy whether you are browsing for information or conducting business with Nopak Canada Inc through electronic channels. The handling of all personal information by Nopak Canada Inc is governed by rules of the Personal Information Protection and Electronic Documents Act ("PIPEDA") which governs all aspects of personal information, including its collection, use, disclosure, retention, and secure destruction.

The Principles

Our Privacy Policy is designed to comply with applicable privacy legislation in Canada. It incorporates the following 10 principles:

- Accountability
- Identifying Purpose
- Consent
- Limiting Collection
- Limiting Use, Disclosure and Retention
- Accuracy of Personal Information
- Safeguarding Personal Information
- Access to Personal Information
- Challenging Compliance

If we change our Privacy Policy in the future, those changes will be included in updates to our official Privacy Policy, wherever it is made available.

Exceptions

If you choose not to use the Internet to provide personal information to Nopak Canada Inc, you may contact us by telephone, fax, mail, or in person.

Accountability

Nopak Canada Inc is responsible for maintaining and protecting the personal information under its control.

Identifying Purpose

Nopak Canada Inc will identify to an individual the purposes for which personal information is collected at or before the time the information is collected.

Generally, Nopak Canada Inc collects personal information for the following purposes:

- to manage and develop Nopak Canada Inc's business and operations, including personnel and employment matters and
- to meet any legal and regulatory requirements

However, there may be other circumstances that require such information to be collected and used.

Nopak Canada Inc collects the following personal information from individuals during the course of normal business activities. This information may include name, business title, function and general contact information.

This information may be used to:

- inform individuals about Nopak Canada Inc's products that we believe may be of interest to them
- better understand an individual's interests in our product

Consent

An individual's knowledge and consent are required before Nopak Canada Inc is allowed to collect or use their personal information. Where possible, Nopak Canada Inc will obtain consent directly from the individual concerned at the time of collection. After having provided consent, an individual has the right to withdraw consent at any time by providing reasonable notice to Nopak Canada Inc's Compliance Officer.

Limiting Collection

Nopak Canada Inc collects only the information that is necessary for the purposes outlined in this Privacy Policy.

Limiting Use, Disclosure and Retention

Nopak Canada Inc does not use personal information for purposes other than those for which it was collected, except with an individual's consent or as required by law. Once personal information is no longer required to fulfill the identified purposes or other legal requirements, it will be destroyed, deleted or made anonymous.

Personal information is retained only as long as necessary for the fulfillment of the purposes stated in this policy.

Safeguarding Personal Information

Personal information, whatever its form, will be protected by security safeguards appropriate to the sensitivity of the information. The safeguards will protect personal information against loss or theft, as well as unauthorized access, disclosure, copying, use or modification. The measures of protection include:

- physical measures, for example, locking filing cabinets and restricted access to offices during off hours
- organizational measures, for example, security passes and limiting access to the personal information on a 'need-to-know' basis
- technological measures, for example, the use of passwords
- procedural measures, for example, the shredding of sensitive personal information

Contact Information

Compliance Officer: Cathy Snyder, President

Email: admin@nopakcanada.com. Please indicate "Privacy" in the subject line

Phone: 519.886.6900